



# **PhD** **at Géographie-cités**

---



# Why such a guide?

---

Welcome to Géographie-cités!

This document gathers practical information you will need while joining in Géographie-Cités. Its purpose is to bring as many answers as possible to the questions you might have during the first months working on your PhD.

Enjoy the reading!

You will already find computer equipment on both the sites belonging to the Géographie-Cités laboratory. You can reserve a workstation on a Framagenda to plan your workday in advance!

The Géographie-Cités UMR can cover expenses related to every PhD student's scientific activities, even if they do not have a funded PhD contract.

Depending on the status of the projects they are working on, you can join some of the laboratory's transversal research teams !

|                                                                                             |           |
|---------------------------------------------------------------------------------------------|-----------|
| <b>UMR, Université, ED : how to find your way around? .....</b>                             | <b>7</b>  |
| <i>Our laboratory : Géographie-cités .....</i>                                              | <i>8</i>  |
| > Laboraroty Sites.....                                                                     | 9         |
| > 3 research teams .....                                                                    | 11        |
| > Documentary Collections.....                                                              | 11        |
| > “Transversalités” (transversal research groups) .....                                     | 12        |
| > Workgroups.....                                                                           | 13        |
| <b>Main laboratory events.....</b>                                                          | <b>15</b> |
| > PhD Students’ events.....                                                                 | 15        |
| > Research teams’ events.....                                                               | 15        |
| > Laboratory-wide events.....                                                               | 16        |
| > Transversal research groups’ events.....                                                  | 16        |
| <b>Doctoral schools.....</b>                                                                | <b>17</b> |
| > ED 624, Sciences des sociétés, Université Paris Cité.....                                 | 17        |
| > ED 434, École de géographie de Paris (EDGP), Université Paris 1<br>Panthéon-Sorbonne..... | 18        |
| > ED 286, École doctorale de l'EHESS, formation Territoires Sociétés,<br>Développement..... | 19        |
| > Welcome Meeting for PhD Students .....                                                    | 19        |
| > The individual monitoring committee.....                                                  | 20        |
| <b>Your first days in Géographie-Cités .....</b>                                            | <b>22</b> |
| <i>What do I need to do when arriving at Géographie-Cités ?</i><br><i>.....</i>             | <i>23</i> |
| > Obtaining access cards.....                                                               | 23        |
| <b>Communication between PhD students.....</b>                                              | <b>24</b> |

|                                                                                          |           |
|------------------------------------------------------------------------------------------|-----------|
| > Subscribing to Zulip .....                                                             | 24        |
| > WhatsApp groups .....                                                                  | 24        |
| > Elected representatives .....                                                          | 24        |
| <i>Creating a parisgeo.cnrs.fr email account.....</i>                                    | <i>25</i> |
| <i>Using Huma-num services .....</i>                                                     | <i>25</i> |
| <b>Reserving a room or a workstation .....</b>                                           | <b>26</b> |
| <i>Workstation reservation .....</i>                                                     | <i>27</i> |
| <i>Meeting room reservation .....</i>                                                    | <i>28</i> |
| > Condorcet .....                                                                        | 28        |
| > Olympe de Gouges.....                                                                  | 28        |
| > Small rooms (for calls or videocalls).....                                             | 28        |
| <b>Getting funding (seminars, fieldwork..).....</b>                                      | <b>29</b> |
| <i>Funding projects.....</i>                                                             | <i>30</i> |
| <i>What can Géographie-Cités pay for?.....</i>                                           | <i>31</i> |
| > CRIA.....                                                                              | 31        |
| > PARIS.....                                                                             | 32        |
| > EHGO.....                                                                              | 32        |
| > Borrowing computer hardware.....                                                       | 33        |
| <i>What can Doctoral schools pay for?.....</i>                                           | <i>33</i> |
| > ED 624, Sciences des sociétés, Université Paris Cité.....                              | 33        |
| > ED 434, École de géographie de Paris (EDGP).....                                       | 34        |
| > ED 286, École doctorale de l'EHESS, formation Territoires Sociétés, Développement..... | 34        |
| <b>What you need to know about travels (seminars, fieldwork..).....</b>                  | <b>35</b> |
| <i>Assignment orders (ordres de mission) .....</i>                                       | <i>36</i> |

|                                                      |           |
|------------------------------------------------------|-----------|
| <i>Funding demands for travels in practise</i> ..... | 37        |
| <b>A short French University dictionary</b> .....    | <b>39</b> |
| > Contents.....                                      | 40        |

**UMR, Université, ED :  
how to find your way  
around?**

The **laboratory**, also called “UMR” (“Unité mixte de recherche” = Mixed Research Unit<sup>1</sup>), is the institution aimed to provide you with everything you need as a researcher on a daily basis. It gathers a couple of distinct statuses of workers: titular and permanent CNRS officials (administration staff, research engineers or teachers–researchers), other administrative or engineers working on projects with a short or middle-term contract, and fellow PhD students.

The **university** is the place where you are registered at as a student all along your PhD course. If you have a funded PhD contract given by a doctoral school (“école doctorale” or ED along the rest of this document) or any institution that might have funded it through your doctoral school, and/or if you also work as a teacher (as part of your PhD or ATER contract, or as a lecturer), then your employer also is a university.

To conduct your PhD course, you need to register every single year as a student at your doctoral school (ED) and university, which implies paying student fees, validating a mandatory amount of training hours and reporting to your annual monitoring comitee. The PhD diploma is delivered by the doctoral school after your thesis defence.

## Our laboratory : Géographie-cités

Géographie-cités (<https://geographie-cites.cnrs.fr>) is the 8504<sup>th</sup> CNRS UMR. It is mainly specialized in human geography and urban studies with an interdisciplinary approach. Research conducted there focus on theoretical and epistemological questions, mixed methods, empirical research and comparative studies. It is supported by four institutions : the CNRS, the Université Paris 1 Panthéon Sorbonne, the Université Paris-Cité and the École des Hautes Études en Sciences sociales (EHESS). **Eric Denis** ([eric.denis@parisgeo.cnrs.fr](mailto:eric.denis@parisgeo.cnrs.fr)) is its director and **Sandrine Berroir** ([berroir@univ-paris-diderot.fr](mailto:berroir@univ-paris-diderot.fr)) its assistant director.

---

<sup>1</sup> A UMR (Mixed Research Unity) is « an administrative entity resulting from a contract of association between one or several research laboratories being part of a higher education institution or an autonomous research institution with the CNRS (National Center for Scientific Research) » (according to the CNRS itself, loose translation). Both “UMR” and “laboratory” are common and appropriate terms to refer to Géographie-Cités.



› **Laboratory Sites**

As a PhD student, you can access several workstations in Géographie-Cités premises.

**Site Condorcet**

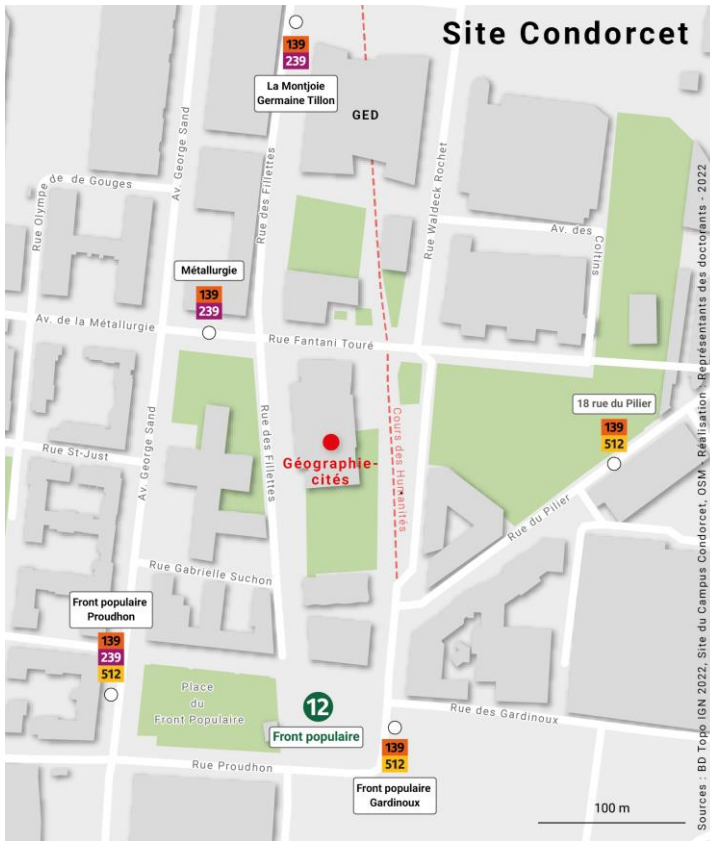
Bâtiment de recherche Sud

5 cours des Humanités, Aubervilliers

1<sup>st</sup> and 2<sup>nd</sup> floor

Opened: Monday to Saturday from 8 AM to 8 PM

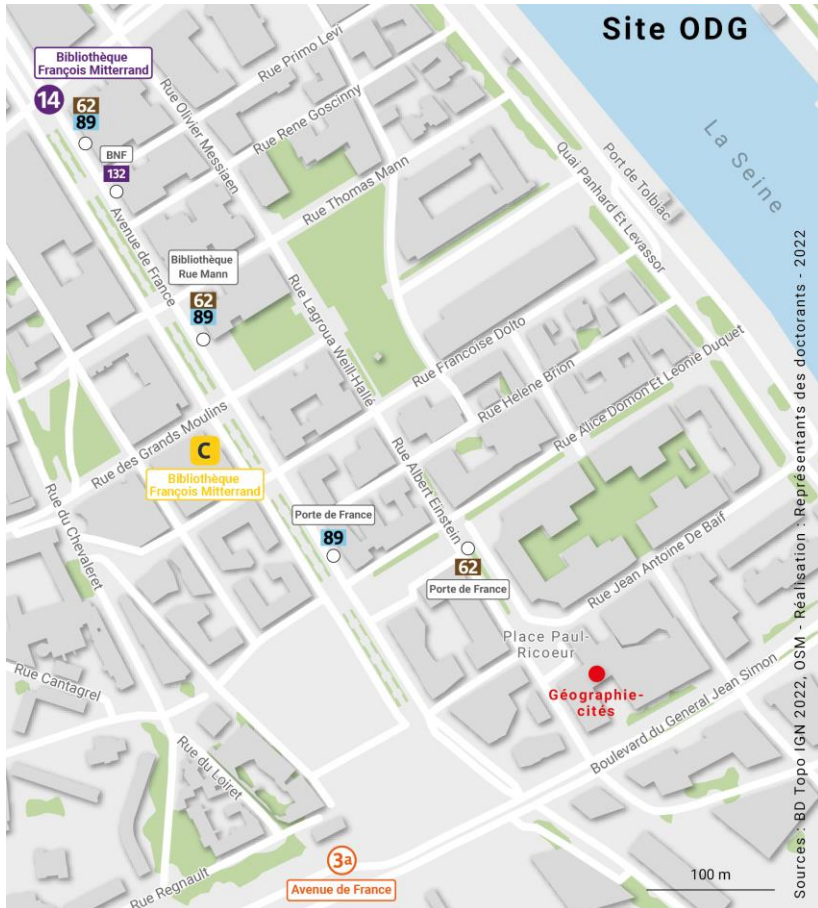
(7/7 days from 8 AM to 11 PM with an access card)



## Site Olympe de Gouges

Université Paris Cité  
Place Paul Ricoeur, Paris  
7<sup>th</sup> floor, room 708

Opened: Monday to Friday (8AM to 9PM) / Saturday (8AM to 8PM)  
with an access card.



### > 3 research teams

Géographie-Cités researchers (including PhD students) can belong to three different research teams:



**CRIA** team (Centre de recherches sur les Réseaux, l'Industrie et l'Aménagement = Research Center on Networks, Industries and Planning), directed by Sabine Barles ([sabine.barles@univ-paris1.fr](mailto:sabine.barles@univ-paris1.fr)).



[paris1.fr](http://paris1.fr)).

**PARIS** team (Pour l'Avancement des Recherches sur l'Interaction Spatiale = Towards Progress for Research on Spatial Interaction), directed by Sophie Baudet-Michel ([sophie.baudet-michel@univ-paris1.fr](mailto:sophie.baudet-michel@univ-paris1.fr)) and Hadrien Commenges ([hadrien.commenges@univ-paris1.fr](mailto:hadrien.commenges@univ-paris1.fr)).



**E.H.GO** team (Épistémologie et Histoire de la Géographie = Epistemology and History of Geography) directed par Olivier Orain ([orain@parisgeo.cnrs.fr](mailto:orain@parisgeo.cnrs.fr)) and Nicolas Verdier ([nicolas.verdier@parisgeo.cnrs.fr](mailto:nicolas.verdier@parisgeo.cnrs.fr)).

### > Documentary Collections

Each research team owns its documentary collection. You can access every one of them, even if you do not belong to the corresponding team.

- **The EHGO Library:** for now, you can access it at the Maison Auguste Comte (10 rue Monsieur le Prince, 75006 Paris ; <http://augustecomte.org/centre-de-recherche/bibliotheque/>). In the long run, it will be merged with the EHESS library at the Condorcet campus.
- **The PARIS Library:** most of it is located in the Condorcet premises, at 2<sup>nd</sup> floor, and is freely accessible. Some books might be located at the Olympe de Gouges site in the PhD students' room (708). You can refer to <http://bibparis.parisgeo.cnrs.fr/>.

- **The CRIA library:** it is still located for now at the Institut de Géographie (75005 Paris, room 313). It will be moved to the Condorcet campus during the upcoming months.
- **Grand Équipement Documentaire / "Humathèque" :** The "Humathèque" is the main Condorcet campus library. It gathers collections issued from more than 50 research libraries. A Condorcet campus access card is required to enter reading rooms. Books can also be reserved and borrowed from there. See <https://ged.campus-condorcet.fr/>

### › "Transversalités" (transversal research groups)

Laboratory members can take part to four "transversal" research groups which are called "Transversalités", the aim of which is to gather people from at least two different research teams to work on common projects. Please refer to >> [this link](#) << to check their most recent news. Depending on the status of the projects they are working on, you could be allowed (or welcomed!) to join them. Please contact the groups leaders if you are interested.

- **Transversalité 1 :** "Mobilités et territoires : vers une approche relationnelle de l'espace" (Mobilities and territories: towards a relational approach to space) – Nadine Cattan, Sylvie Fol and Camille Schmolli.
- **Transversalité 2 :** "Stabilités et fluidités des objets géographiques" (Stabilities and fluidities of geographical entities) – Béatrice Von Hirschhausen and Ségolène Debarre.
- **Transversalité 3 :** "Les fabriques de l'urbain, processus, acteurs, pratiques" (Cities in the making; processes, actors and practises) – Antoine Fleury and Juliette Maulat.
- **Transversalité 4 :** "Données et protocoles dans les humanités numériques" (Data and protocols in digital humanities) – Thomas Louail and Ludovic Chalonge.

## > Workgroups

Some administrative, technical or other tasks are conducted collectively by small groups of laboratory members of different statuses for the benefit of everyone. These groups are called “groupes de travail” or “GT” (workgroups).

- **The Digital communication group**, directed by Catherine Côme (head of communications at the laboratory), meets on a regular basis to publicise all kinds of activities conducted by the laboratory members (scientific or outreaching papers, communications, events, etc.). If you are interested in taking part, please send an email to Catherine Côme herself ([catherine.come@parisgeo.cnrs.fr](mailto:catherine.come@parisgeo.cnrs.fr)).
- **STOP Harcèlement** (“STOP to harassment”) provides information and support about harassment. Its members are at your disposal if you need help as a victim or if you witness any situation that might be considered as harassment on your workplace. You can either reach any member individually, or write an email to the whole group through [stopharcelement@parisgeo.cnrs.fr](mailto:stopharcelement@parisgeo.cnrs.fr). Please refer to the main webpage for more information: <https://geographie-cites.cnrs.fr/stop-harcèlement/>. Current members are: Sandrine Berroir, Nadine Cattan, Luc Guibard (PhD student), Saber Marrouchi, Juliette Maulat, Camille Schmoll and Julie Vallée.
- **The UMR Digital Archives group** (“Archives numériques de l’UMR”) helps to the identification, the gathering and the uploading of Géographie-Cités archives. Its aim is to provide a web access to all archives on <https://hal-paris1.archives-ouvertes.fr/GEOGRAPHIE-CITE>. Please write to Christine Kosmopoulos [ck@parisgeo.cnrs.fr](mailto:ck@parisgeo.cnrs.fr) and to Sophie Baudet-Michel [sophie.baudet-michel@u-paris.fr](mailto:sophie.baudet-michel@u-paris.fr) if you are interested in taking part.
- **The Alumni group** follows several aims:
  - constituting a former members network;
  - maintaining links with people from other professional spheres;
  - highlighting professional skills acquired by PhD students during their course;

- highlighting different career paths of former Géographie-Cités PhD students.

Current members are: Sophie Baudet-Michel, Pierre Pistre, Joël Boulier, Clarisse Didelon, Christine Zanin, Sandrine Berroir, Natacha Rollinde de Beaumont, Joséphine Lecuyer.

Please send a mail to Sophie Baudet Michel if you are interested in taking part: [sophie.baudet-michel@u-paris.fr](mailto:sophie.baudet-michel@u-paris.fr)

- o **Géographie-ciné** has been created in 2022 to bring support to research projects that rely on shooting film and/or recording audio, and to highlight the professional path of former PhD students now working in these professional domains. Current members are: Joël Boulier, Hugues Pecout, Sophie Baudet-Michel, Dominique Rivière, Annaelle Piva, Laurent Beauguitte. To join them, please write a mail to Joël Boulier [joel.boulier@univ-paris1.fr](mailto:joel.boulier@univ-paris1.fr) and Hugues Pecout [hugues.pecout@cnrs.fr](mailto:hugues.pecout@cnrs.fr).
- o **The Laboratory environmental footprint** group aims to explore means to measure the laboratory's environmental footprint and to raise awareness about ecological concerns among laboratory members. Current members are: Ségolène Debarre, Marianne Guérois, Sabine Barles, Jean Debrie, Mégane Fernandez. You can write a mail to Sabine Barles or Marianne Guerois to join them: [sabine.barles@univ-paris1.fr](mailto:sabine.barles@univ-paris1.fr) or [marianne.guerois@u-paris.fr](mailto:marianne.guerois@u-paris.fr)
- o The **Computer management** group has been created to update computer equipments to meet laboratory's supporters guidelines. It aims to better know the needs of all members regarding software (especially GIS or R-related) and hardware resources and to push towards common practices in order to collectively adapt these resources to technical evolutions. Current members are: Ludovic Chalonge, Hadrien Commenges, Thomas Louail, Saber Marouchi, Yonathan Parmentier. To join them, please send a mail to Hadrien Commenges [hadrien.commenges@univ-paris1.fr](mailto:hadrien.commenges@univ-paris1.fr)  
Pour participer à ce GT, envoyez un mail à Hadrien Commenges [hadrien.commenges@univ-paris1.fr](mailto:hadrien.commenges@univ-paris1.fr)

## Main laboratory events

### > PhD Students' events

- **PhD Students Meetings** (« Rencontres des doctorant-es ») : these are informal and friendly meetings between PhD students. They usually take place once a month. You will find the theme for the next meeting on the laboratory's website and it will also be sent to you by email. These meetings are organised by and for fellow PhD students and are shared between several geography laboratories (including the PRODIG UMR, our neighbours both at Campus Condorcet and at the Olympe de Gouges building). They cover a wide range of subjects (introducing to someone's research or methodology, discussing post-PhD professional opportunities or about research careers...). Ideas are welcome! Please contact the organisation committee for any suggestion: Alexandra Mallah [alexandra.mallah@parisgeo.cnrs.fr](mailto:alexandra.mallah@parisgeo.cnrs.fr), Nicolas Szende [nicolas.szende@gmail.com](mailto:nicolas.szende@gmail.com) (for Géographie-Cités), Yu Qie [qie0yu@gmail.com](mailto:qie0yu@gmail.com), Irène Valitutto [irene.valitutto@gmail.com](mailto:irene.valitutto@gmail.com) and Angèle Proust [angele.proust6@gmail.com](mailto:angele.proust6@gmail.com) (for Prodig).
- **PhD Students General Assembly** : During the UMR General Assembly, PhD students meet to share news and thoughts on matters specific to them.

### > Research teams' events

- **Research team seminars** take place once a month (except for July and August). Their aim is to shed light on some laboratory members' research (PhD students in particular) and to share news regarding the research team. Everyone in the laboratory can attend, even if they are not members of the specific research team. Every seminar annual programme is available on the website (they can be found on the main page, in the "Annual Program" section). Dates are updated in September. Depending on their research team, PhD students are invited to introduce their research on a different schedule:
  - CRIA members usually do so both during their first and last year;
  - PARIS members during the third year of their PhD course;

- EHGO members present their PhD subject during a specific seminar at the beginning of the academic year.

### > Laboratory-wide events

- o « **Conseils de l'UMR** » (UMR Council) are a regular meeting between each laboratory statuses' elected representatives (including we PhD students' representatives!). They take place every other month.
- o **UMR General Assembly**: an annual seminar gathering every laboratory member (sometimes 2 times a year). It can be a few days long and usually consists in several types of meetings: newsbriefs across research teams, transversal research groups' workshops or more general workshops about themes, objects, research methodologies or institutional matters common to every team, or debriefing sessions introducing past and future projects (especially when preparing the report the laboratory must provide to the CNRS for evaluation every five years).

### > Transversal research groups' events

- o **Transversal research groups' workshops** or field tours: please report to the specific website section about these groups' agenda or to the emails that will be sent to you to know when these meetings will take place and what their subject will be.



## Doctoral schools

As a PhD student, you must be registered in the doctoral school of geography/social science of your main supervisor's university. Along the rest of the document, "ED" stands for "*école doctorale*", i.e. doctoral school.

### › ED 624, Sciences des sociétés, Université Paris Cité

Doctoral School 624 gathers PhD students from 15 social sciences laboratories, including geography, history, sociology or anthropology.

**Directors** : Patrick Farges and Laurence Simmat-Durant

**Assistant directors** : Marie-Anne Dujarier and Antoine Rebérioux

**Main secretary/manager** (please contact her in priority if needed) : Sarah Rahmani - [sarah.rahmani@univ-paris-diderot.fr](mailto:sarah.rahmani@univ-paris-diderot.fr) - +331 57 27 71 94

Among the elected students representatives, we advise you to contact Théophile Piau (from the PRODIG UMR) if you need to talk to one : [theophilepiau@gmail.com](mailto:theophilepiau@gmail.com)

**Specific rules to be allowed to defend your thesis** if you are registered in this doctoral school (they can be revised; if so, changes will be announced during the introducing meeting):

Following 100 hours of certified training during the PhD course, including the main initiation to PhD seminar.

Having presented your work at least once during an international colloquium in France or abroad.

Having published at least one paper in a peer-reviewed journal.

Having reported each year (including during the first one) to your own independent monitoring committee ("*comité de suivi individuel*" or "CSI").

You will find more information on  
<https://ed624.u-paris.fr/en/home/>

› **ED 434, École de géographie de Paris (EDGP), Université Paris I Panthéon-Sorbonne**

Doctoral school 434 only gathers geography PhD students but is shared across several universities including Paris I Panthéon Sorbonne.

**Director** : Catherine Fournet Guérin - [catherine.fournet-guerin@sorbonne-universite.fr](mailto:catherine.fournet-guerin@sorbonne-universite.fr)

**Co-Director** : Clarisse Didelon-Loiseau - [clarisse.didelon-loiseau@univ-paris1.fr](mailto:clarisse.didelon-loiseau@univ-paris1.fr)

**Administrative manager** (contact her in priority) : Candice Zaninetti - [candice.zaninetti@sorbonne-universite.fr](mailto:candice.zaninetti@sorbonne-universite.fr) - +331 44 32 14 80 - Monday to Friday from 8:30 AM to 12:30 PM and from 1:15 to 16:15 PM, bureau 110, Institut de Géographie.

**Géographie-Cités PhD students elected representatives :**

Thibaud Bages - [thibaud.bages@gmail.com](mailto:thibaud.bages@gmail.com)

Noémie Calixte - [calixte.noemie@parisgeo.cnrs.fr](mailto:calixte.noemie@parisgeo.cnrs.fr)

Inès Delépine - [inesdelepine.follet@yahoo.fr](mailto:inesdelepine.follet@yahoo.fr)

Corten Pérez-Houis - [cortenperezhouis@gmail.com](mailto:cortenperezhouis@gmail.com)

**Specific rules to be allowed to defend your thesis** if you are registered in this doctoral school (see <https://ed-geographie-paris.univ-paris1.fr/parcours-doctoral> - website in french) :

Having presented your work at least once during an international colloquium in France or abroad.

Having published at least one paper in a peer-reviewed journal.

Having taken part to at least one Doctoral School training workshop [see the list of available workshops >> [here](#) << ]

Having reported each year (starting from the 2<sup>nd</sup>) to your own independent monitoring committee. As you need its approval to renew your PhD registration from the 3<sup>rd</sup> year onwards, we strongly advise you to make sure it takes place before May 20<sup>th</sup> of the previous academic year.

Answering the email inquiry on current PhD students each year.

You will find more information (in French) on <https://ed-geographie-paris.univ-paris1.fr/>

## > ED 286, École doctorale de l'EHESS, formation Territoires Sociétés, Développement

Doctoral school 286 is specific to all EHESS students.

**Director** : Céline Béraud

**Geography section administrator** : Alain Musset

**Secretary** : Pascale Alzial - [ecd-tsd.secretariat@ehess.fr](mailto:ecd-tsd.secretariat@ehess.fr) - +331 49 54 25 20

**Elected PhD students representatives** : Gabriela Goldin Marcovich, Antonin Dubois, Sarah Claire and Suzanne Rochefort - mails : [firstname.lastname@ehess.fr](mailto:firstname.lastname@ehess.fr)

A specific contact is available for PhD students funded by this doctoral school : [doctorants\\_contractuels@ehess.fr](mailto:doctorants_contractuels@ehess.fr)

There is no document indicating specific rules proper to this doctoral school known to us, but such rules will be introduced to you during the welcoming meeting at the beginning of your first PhD year.

You will find more information (in French) on:  
<https://www.ehess.fr/fr/doctorat-territoires-migrations-d%C3%A9veloppement>

## > Welcome Meeting for PhD Students

Each doctoral school has its own welcome meeting. It usually takes place after subscription closure, between November and December and aims to introduce PhD students to the management and administrative teams, to elected representatives and to each other. Up-to-date information can be given about rules, training programmes and the monitoring committee.

### > The individual monitoring committee

Every PhD student must require the permission to carry on their PhD course to an individual monitoring committee, the aim of which is to “ensure the proper conduction of one’s PhD following the doctoral school charter and the training convention [papers you will have to sign when registering]. By interviewing the PhD student, it evaluates their training conditions and research advances. It emits a set of advice and will send a report to the doctoral school director, to the student and to their supervisor. It will ensure the prevention against any kind of conflict, discrimination or harassment.” Every doctoral school has its own rules regarding the composition of the committee, the members of which must not take part in the supervision of the student’s research.

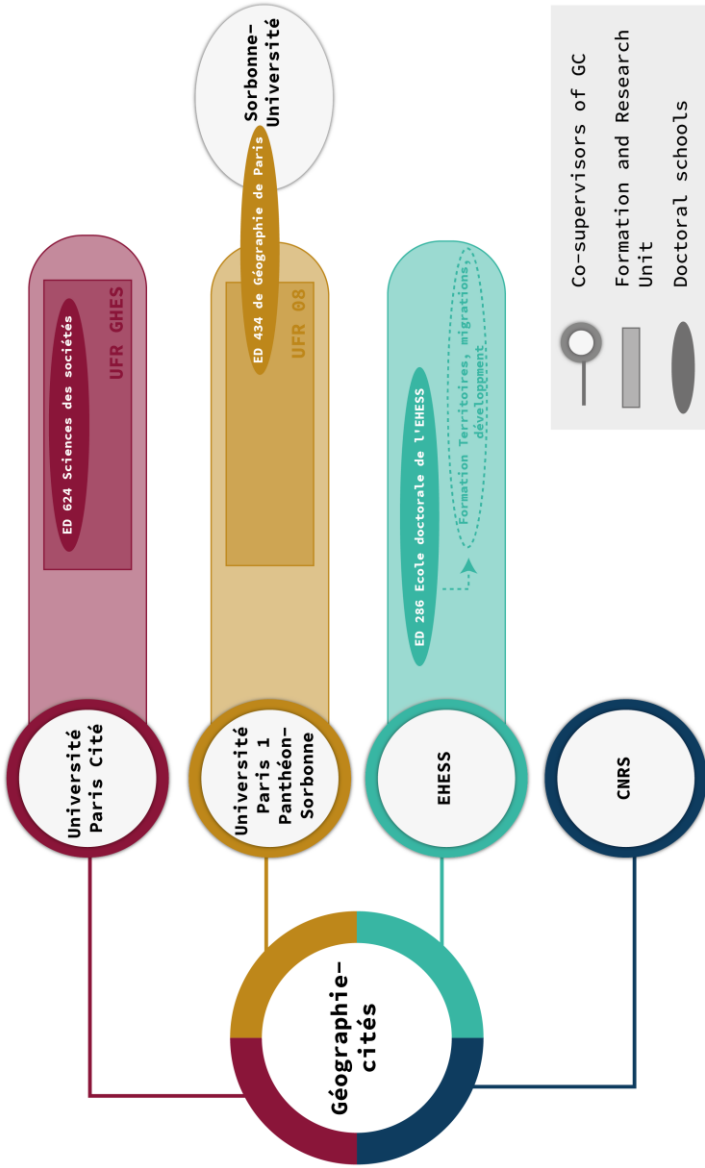
The monitoring committee is not supposed to give any recommendation about “scientific” matters, which remains the supervisor(s/s’) domain.

It is usually composed of two researchers, with some specifications (at least one member having passed their permission to supervise research or HDR, one man/one woman...):

- the first one is picked by the UMR director or by the assistant director if said director is also the PhD supervisor.
- the second one might be picked by the doctoral school board; procedures may vary.

As soon as the composition of the monitoring committee is accepted by the doctoral school, the student has to organise each meeting by directly contacting its members. Monitoring committee can take place face-to-face or by video conference. Committee members must then fill a form that you will find on your own doctoral school website. They have to send it to the doctoral school secretary.

# The institutional environment of the UMR Géographie-Cités



Réalisation : Représentants des doctorants avec l'aide de Mígane Fernandez

# Your first days in Géographie-Cités

## What do I need to do when arriving at Géographie-Cités ?

- Contact your research team directors (if you have not already received a message from them). They will be happy to meet you and to introduce you to its specificities.
- Report to Martine Laborde [laborde@parisgeo.cnrs.fr](mailto:laborde@parisgeo.cnrs.fr) (UMR secretary general) and Ludovic Chalonge [ludovic.chalonge@parisgeo.cnrs.fr](mailto:ludovic.chalonge@parisgeo.cnrs.fr) (UMR engineer and cartographer) to be added to the laboratory's mailing lists.
- Create your « JANUS » identifier to make funding demands easier. You can generate it by filling a form on the CNRS website "Sésame" with the mail address you will have given to Martine Laborde when joining the laboratory. Contact her in case of a problem.
- Create your own personal page on the laboratory's website (providing your contact information, PhD subject, areas of research and list of publications). Please contact [catherine.come@parisgeo.cnrs.fr](mailto:catherine.come@parisgeo.cnrs.fr). Thank you for updating it regularly: personal webpages give visibility to the whole laboratory and to each of its members.
- Initiate various procedures to obtain access cards you need to enter the laboratory's premises in Condorcet and at the ODG building.

Tell us if you want to join our Whatsapp groups and contact us PhD students representatives! We will be happy to welcome you in our working rooms.

### > Obtaining access cards

**Olympe de Gouges building** (Université Paris Cité, place Paul Ricoeur 75013), 7th floor, Room 708. You need an access card to take the lift to the 7<sup>th</sup> floor. If closed on your arrival, the keys of the room are in a lock box with a code we will give you on your first day. Please contact Sandrine Berroir [berroir@univ-paris-diderot.fr](mailto:berroir@univ-paris-diderot.fr) to obtain the form you need to fill to be given a card.

**Condorcet site** (Bâtiment de recherche Sud, Aubervilliers), 1<sup>st</sup> / 2<sup>nd</sup> floor.

An access card is needed to enter the upper floors. Please contact Eric Denis [eric.denis@parisgeo.cnrs.fr](mailto:eric.denis@parisgeo.cnrs.fr) (with Martine Laborde [laborde@parisgeo.cnrs.fr](mailto:laborde@parisgeo.cnrs.fr) and Ludovic Chalonge [ludovic.chalonge@parisgeo.cnrs.fr](mailto:ludovic.chalonge@parisgeo.cnrs.fr) in copy) to ask for one.

## Communication between PhD students

### > Subscribing to Zulip

Alongside the various UMR mailing lists, some PhD students use an instance of the Zulip platform to exchange. It works as a forum, with a main discussing section and some thematic ones. You can access it by following this link, but you need to be invited by a member to subscribe first:

<https://docgeocites.zulipchat.com>

Please contact us if you are interested.

### > WhatsApp groups

Each laboratory site has its own Whatsapp PhD students shared conversation. Please ask us to be added to their members!

### > Elected representatives

If you have any question, feel free to contact the PhD students representatives inside the laboratory:

Léa CHRISTOPHE, CRIA/PARIS team - [lea.christophe@orange.fr](mailto:lea.christophe@orange.fr)

Camille DABESTANI, PARIS team - [camille.dabestani@parisgeo.cnrs.fr](mailto:camille.dabestani@parisgeo.cnrs.fr)

Antoine GOSNET, EHGO/CRIA team - [antoinegosnet@gmail.com](mailto:antoinegosnet@gmail.com)

Maxime GUINEPAIN, PARIS team - [maxime.guinepain@u-paris.fr](mailto:maxime.guinepain@u-paris.fr)



## Creating a parisgeo.cnrs.fr email account

If you want to create your own professional Géographie-Cités mail account, please contact Saber Marrouchi [sm@parisgeo.cnrs.fr](mailto:sm@parisgeo.cnrs.fr).

As a funded employee at Paris 1 or Paris-Cité university, you normally also have access to a professional email account. But please notice that this account will be deleted at some point (by the end of your funding or teaching contract).

If you are an EHESS student, you will be created an account with an identifier like `firstname.lastname@ehess.fr`. It will be sent scientific news from the EHESS. You will find more information [here](#).

## Using Huma-num services

To properly conduct your research, you might need a lot of computing power, a shared storage space or some specific GIS, surveying or statistics software. The Huma-Num TGIR (<https://www.huma-num.fr>) can grant you an access to one or several of its online services, that are freely available for researchers on demand. Please contact [cogrid@huma-num.fr](mailto:cogrid@huma-num.fr), explaining which services you might need and why, and briefly presenting your status and research areas. You can also contact Thomas Louail [thomas.louail@cnrs.fr](mailto:thomas.louail@cnrs.fr) or Hadrien Commenges [hadrien.commenges@univ-paris1.fr](mailto:hadrien.commenges@univ-paris1.fr) for more information.

# Reserving a room or a workstation

## Workstation reservation

A reservation planning has been set up to ensure you will always find a workstation when you need one on both Condorcet and Olympe de Gouges sites, so that everybody can enjoy the best working conditions. In the PhD students' working rooms, you will find coloured stickers that indicate each workstation type:



**Pink workstations** are attributed to a single student for a half-year, provided that they work there on a daily basis (at least 4 times a week). Please contact the PhD students' representatives if you need one.

**Blue workstations** can be reserved in advance on specific occasions by any PhD student working in the laboratory. You can reserve a workstation for a week, or on regular dates such as every Tuesday during a half-year or up to three times a week, using the Framagenda website (see below).



**Green workstations** are not to be reserved (this is why you will not find them in the shared agenda). You can use one on the go, but there is a limited amount of them (1 in Olympe de Gouges, 3 in Condorcet). Please prefer reserving when you can.

Reservations are renewed at the beginning of each half-year.

*How to reserve a workstation using the Framagenda website?*

- Visit [framagenda.org](http://framagenda.org), and click on « Se connecter ».
- Ask for password
- Select the agenda of the workstation you want to reserve on the left-side panel and check if it is still available (if no event has already been created on the date).
- Select « Nouvel évènement » (*new event*) and choose the appropriate span of time. Please indicate your name and repeat the identifier of the workstation in the event title to ensure the agenda remains readable.

## Meeting room reservation

### > Condorcet

- Visit the Campus Condorcet [identification gateway](#).
- Connect with your professional account or use your local Condorcet account.
- Once you entered your personal space, click on « Réserver un espace », then « réserver une salle de réunion ».
- The UMR provides a meeting room at the 1<sup>st</sup> floor, number 1.122. If it is not available, you can reserve any other room in the *Recherche Sud* building.

### > Olympe de Gouges

Please contact Christelle Petit, the UFR GHES administrative manager, who works in the ODG building at 4<sup>th</sup> floor.

You can reserve a small meeting room (with no windows) next to the PhD students room, which number is 759. For bigger events, room M19 (at the “Mezzanine” floor) is more suitable for seminars, as it is larger and easily accessible from the building’s entry.

### > Small rooms (for calls or videocalls)

Added to these possibilities, the laboratory provides three smaller rooms you can reserve on three sites:

- Room 109 at the Institut de Géographie
- Room 2.100 in Condorcet (also known as P.A.R.I.S library)
- Room 757 in Olympe de Gouges

Please visit: <http://assistance.parisgeo.cnrs.fr>, then click « Réservations » in the upper banner. Select the room you want in the list and fill in some details about the reservation, that will be shown in the calendar. You can use the general PhD students account:

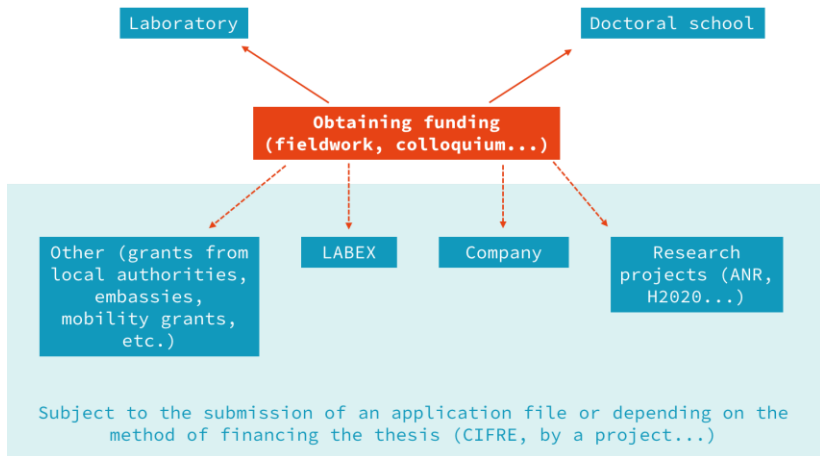
# Getting funding (seminars, fieldwork...)

## Funding projects

All along your PhD course, you might need specific funding for some of your projects, such as a trip for your fieldwork or to take part in a colloquium. Obtaining funds is part of what any PhD students has to learn about and it is absolutely normal to ask for them to the organizations you are working for. You can proceed in several ways:

- o No matter how your PhD work was originally funded (or even if it was funded or not), specific things can be paid for by the laboratory (ie Géographie-Cités) or by your doctoral school.
- o Other financing options can be available depending on your status (especially if you are employed by a structure that could provide them) or can be offered as grants you will then need to apply for.

To learn about unusual financing options (i.e. outside of the laboratory), you can contact the organisations you work with or any PhD student that could have been or could currently be in the same situation as you. They will be happy to help!



## What can Géographie-Cités pay for?

As a member of the laboratory, you are part of at least one of the research teams introduced above (CRIA, PARIS and/or EHGO). Demands for funding are to be made to your own research team. Once you obtained approval from your **PhD supervisor**, you need to contact your **research team's directors**. Your demands will be treated with the amount of remaining global funds in mind, so you should prepare them with as much advance as possible. They can include payments for hardware, software, transportation fees or accommodation.

During autumn 2022, we contacted each research team director to ask them for a non-exhaustive list of possible funding based on usual practices for the laboratory's PhD students. However, please note that even if your own project is not listed below, you absolutely can fill a demand to your research team director anyway. They will address it depending on the current state of their budget.

### > CRIA

With the approval of your PhD supervisor, contact the team's director Sabine Barles [sabine.barles@univ-paris1.fr](mailto:sabine.barles@univ-paris1.fr).

However your PhD work is funded (or not), including CIFRE contracts, each PhD student is granted as a minimum:

- €1000 fieldwork costs,
- Accommodation costs for a national colloquium.
- Accommodation costs for an international colloquium.,
- A partial payment for the PhD panel's meal or of the defence party if defense is takes place in the morning.
- Financing of translation (or proofreading of translation) of scientific articles. CRIA generally works with a translator teaching at Paris 1, but it is possible to use another person.

Please take notice that :

- The CRIA research teams does not pay for personal laptops.

- Demands for buying books are usually accepted, provided that they are then included in the CRIA common library. No books are bought for personal use only.
- Software licenses will be shared with all laboratory members and as such, all software will have to be installed on a laboratory computer.
- The CRIA research team does not support paying for transcriptions, but you can still fill a demand.

### > PARIS

With the approval of your PhD supervisor, contact both the team's directors Sophie Baudet-Michel [sophie.baudet-michel@u-paris.fr](mailto:sophie.baudet-michel@u-paris.fr) and Hadrien Commenges [hadrien.commenges@univ-paris1.fr](mailto:hadrien.commenges@univ-paris1.fr).

Here are some examples of funding you can obtain from the PARIS research team:

- a round trip to conduct fieldwork abroad
- one month of temporary accommodation in another French city
- all expenses linked to taking part in a colloquium (ie doing a presentation there): subscription fees, transportation, accommodation and food costs
- compensations offered to a panel of interviewees (this remains difficult to set up, but it has been done before)
- translation expenses
- publication fees, provided you check that they are not charged by a so-called predatory journal, see the Wikipedia article [here](#).
- The PARIS research teams does not pay for personal laptops.

### > EHGO

With the approval of your PhD supervisor, contact both the team's directors Olivier Orain [orain@parisgeo.cnrs.fr](mailto:orain@parisgeo.cnrs.fr) and Nicolas Verdier [nicolas.verdier@parisgeo.cnrs.fr](mailto:nicolas.verdier@parisgeo.cnrs.fr). The list of examples given above for the PARIS team also applies to the EHGO team.



### › Borrowing computer hardware

Please obtain permission from your research team directors and contact computer technician Saber Marrouchi. To borrow any kind of hardware, you need to sign a convention covering a fixed amount of time. Make sure to fill your demand early enough to be able to have it when needed.

## What can Doctoral schools pay for?

If you are financed under a doctoral contract, the Doctoral Schools (or the Universities depending on the tutelles) finance 50% of your travel expenses for daily commuting. Original proof of payment is required (single tickets are not reimbursed). When a subscription expires or is subject to a fare change, you must provide new proof of payment. In the event of regularization, these are carried out at the time of the seizure of the pays which follows the reception of the proof of subscription.

The Doctoral Schools of the tutelles that are members of Géographie-Cités also offer different types of funding for doctoral students:

### › ED 624, Sciences des sociétés, Université Paris Cité

The doctoral school 624's website mentions in its section "Financing your thesis" some general information on the sources of funding available to doctoral students (in addition to those mentioned in this document, some calls for applications are reported there). The most precise and detailed information will be communicated to you by Sarah Rahmani, secretary of the doctoral school, who relays throughout the year by e-mail the funding possibilities that may concern the doctoral students of the ED: this is why it is very important to check that you receive her messages.

Among the sources of funding relayed each year, there are the mobility grants, often without any requirement to work on a particular subject, which allow for the coverage of all or part of the costs to be incurred for a fieldwork, provided that it takes place abroad. Do not hesitate to apply, especially if you are not funded by the doctoral school! Other grants are offered each year (for example, the Palladio Foundation grant for theses on real estate).

› **ED 434, École de géographie de Paris (EDGP)**

Doctoral students attached to the EDGP can obtain a subsidy for the registration and transport costs of a colloquium. It is possible to obtain more information on the [EDGP website](#).

Funding offers available to EDGP doctoral students are regularly circulated by email (mobility grants offered by the Collège des écoles doctorales or grants from local authorities or various institutes). These offers are available on the EDGP website in the "Calls for tender" section (link: <https://ed-geographie.pantheonsorbonne.fr/financements/appels-doffre> )

› **ED 286, École doctorale de l'EHESS, formation Territoires Sociétés, Développement**

Doctoral students attached to the EHESS ED can obtain funding to go into the fieldwork. There are different aids:

- **Fieldwork and mobility aid** (ED): The "cultural areas" mobility aid offers grants for short-term research stays abroad for doctoral students.  
Practical information: Office A8-01  
54 boulevard Raspail – 75006 Paris  
Contact: Doctoral School | [ecole.doc@ehess.fr](mailto:ecole.doc@ehess.fr) | 01 49 54 25 22
- **Fieldwork grants from the Schooling Commission** make it possible to partly finance short-term research stays abroad and in France for doctoral students.  
Practical information: Office A8-37  
54 boulevard Raspail – 75006 Paris  
Contact: Education Department | [scolarite@ehess.fr](mailto:scolarite@ehess.fr)
- **Cotutelle mobility aid** (tuition commission): The cotutelle mobility aid allows the student to finance his or her travels as well as those of the thesis supervisors during their course.  
Contact: [cotutelle@ehess.fr](mailto:cotutelle@ehess.fr) | 01 49 54 23 21
- **Fieldwork assistance** (tuition commission)

This aid is intended for doctoral or graduate students at the School. They are awarded only once during their schooling.

Field assistance funds a short-term research stay abroad or in France for doctoral students.

**What you need to know  
about travels  
(seminars, fieldwork...)**

## Assignment orders (*ordres de mission*)

If your PhD is funded, you have to demand (with some advance) an assignment order every time you need to travel for purposes linked to your PhD work. Assignment orders have two important aims:

- They are considered as a permission to leave from your employer and can be asked for by your insurance company in the event of an accident.
- They are part of the documents you must provide to be granted funding for accomodation or transportation expenses.

You will find the document to fill in (in French) here : <https://geographie-cites.cnrs.fr/wp-content/uploads/2021/06/Ordre-de-mission.pdf> .

When registering your first demand for an assignment order, you will need to be added to the SIFAC base. This operation will be done by Dorothee Kouevi-Akoue, who will likely ask you for informations and needed documents to be reimbursed if needed.

Once you have filled in the form, please send your demand to:

Martine Laborde (secretary general) [laborde@parisgeo.cnrs.fr](mailto:laborde@parisgeo.cnrs.fr) or Dorothee Kouevi-Akoue (administrative and financial manager) [dorothee.kouevi@parisgeo.cnrs.fr](mailto:dorothee.kouevi@parisgeo.cnrs.fr)

Your PhD supervisor(s) (whom you need permission first)

## Funding demands for travels in practise

**Accommodation and transportation** can be directly booked for you by your employer (Paris 1, U.P.C., EHESS or CNRS), so that you do not need to pay by yourself and wait for reimbursement. When attending to a colloquium, your subscription fees and food costs can also be paid for. Fieldwork trips can sometimes be partially included in this category.

To book a hotel or a trip *via* the laboratory, please first contact your research team directors (with your PhD supervisor approval) or your research project administrator, if the mission is related to any such project. You can then forward their answer to Martine Laborde or to Dorothee Kouevi-Akoe with the filled assignment order form attached. Depending on your situation, they can perform the procedure themselves or give you access to a reservation platform (as Rydoo or FCM Travel) that you can enter to with your Janus account (to find it, visit the UMR website in the "Practical information" tab). You can indicate Martine Laborde or Dorothee Kouevi-Akoe as the administrative manager who will approve your demand on the platform.

If you need to use a personal vehicle for a trip, you will be asked to give a copy of your insurance card and of your "carte grise" (car registration card) and to provide information about the vehicle in the assignment order form. You can be refunded for fuel and toll expenses (if you keep the corresponding bills).

If travelling costs are directly paid for by the laboratory, please specify how the following expenses will cost in the assignment order form:

- **Colloquium or seminar subscription fees.** You will be asked to provide a copy of the programme. If organisers can send you a command order ("*bon de commande*"), you will not have to pay them in advance; however, in other cases, it will be necessary. If so, keep receipts and send them to the administrative managers as soon as possible.
- **Travel costs.** If you do not know them with precision, you can indicate an estimation. You can both rely on the laboratory or book travelling options (or hotels) by yourself and pay for them in advance. If so, keep every receipt and send them to the administrative managers as soon as possible.

To be refunded when coming back:

- First send to Martine Laborde and/or to Dorothée Kouevi-Akoue every relevant document: train tickets or boarding passes, hotel / seminar / restaurants receipts...).
- You will be directly refunded by your employer (if you have one) or by the laboratory by transfer.
- The documents you send are kept by the laboratory, in case of an audit.

# A short French University dictionary

> Contents

|                                      |    |
|--------------------------------------|----|
| A.N.R .....                          | 41 |
| ATER.....                            | 41 |
| CIFRE.....                           | 41 |
| CNRS.....                            | 41 |
| Chargées de recherche.....           | 42 |
| CNU .....                            | 42 |
| Individual Monitoring committee..... | 42 |
| Comité de thèse .....                | 42 |
| ED / École doctorale.....            | 43 |
| ESR.....                             | 43 |
| HAL .....                            | 43 |
| HCERES .....                         | 43 |
| HDR .....                            | 43 |
| Humathèque.....                      | 44 |
| IG.....                              | 44 |
| LabEx .....                          | 44 |
| LADYSS .....                         | 44 |
| MCF.....                             | 45 |
| ODG.....                             | 45 |
| PRAG.....                            | 45 |
| PRODIG .....                         | 45 |
| UFR.....                             | 45 |
| UMR.....                             | 45 |
| UMS.....                             | 46 |



**A.N.R.**: « **Agence Nationale de la Recherche** » (National Research Agency). A public independent organisation that distribute state funds to research projects. A significant part of them are mostly funded this way. You can those in which Géographie-Cités takes part [>> here <<](#).

The **ERC** (European **R**esearch **C**ouncil) has quite the same role as the ANR at the European Union level. ERC funds are usually very large, thus only granted to a few projects. Unlike ANR funds, which are given to entire laboratories to conduct a project, ERC are to autonomous research teams.

Between 2014 and 2020, the European Union has put another funding programme in place, named **Horizon 2020** or “H-20-20” (*h-vingt-vingt* as it is nicknamed in French). The Odyceus programme, which was part of Géographie-Cités, was granted it, and could then pay for several doctoral scholarships.

**ATER**: **Attaché-e Temporaire d’Enseignement et de Recherche** (**Temporary Research and Teaching Assistant**). This is the name of an academic year-long teaching contract that can be granted twice (or four times to *Éducation Nationale* employees). The amount of teaching hours to be given are determined by law and vary between 128 (for lectures) and 192 (for tutorials). Some contracts, named “demi-ATER” (half ATER) imply giving only between 64 (for lectures) and 96 (for tutorials) teaching hours for a lower wage.

**CIFRE**: **Convention Universitaire de Formation par la Recherche** (Training through Research University Convention). A type of doctoral funding contract through which a public or a private structure hires a PhD student during three years. Said student often has to work part-time in the structure, which is given a yearly €14.000 public subsidy in compensation. Approval and management of such contracts are provided by the **ANRT, Agence Nationale Recherche Technologie** (Research & Technology National Agency).

**CNRS** : The **Centre National de la Recherche Scientifique** (Scientific Research National Centre) is an autonomous public research organisation, which works under the responsibility of the Higher Education, Research and Innovation ministry. It is divided in disciplinary “sections”. Each section has its own elected administration panel, who, among other things, must give their approval for new doctors to work in French university every year.

As a geography laboratory, most members of Géographie-Cités are part of the 39<sup>th</sup> section named “Espaces, territoires et sociétés” (Spaces, Territories and Societies).

**Chargé-es de recherche** (research fellows) and **directeur-rices de recherche** (research directors) are two groups of distinct civil servants who work for the CNRS or for public French universities without a teaching mission. Research fellows need to pass a “Habilitation à Diriger les Recherches” (*Permission to supervise research*) to be granted the status of “directeur-riche”.

**CNU** : The **Conseil National des Universités** (National Council of Universities) is a national organisation that supervises research civil servants’ recruitment and career for « maîtres de conférences » (the lower grade of public university teachers and researchers) and « professeurs des universités » (the higher grade). As the CNRS, it is divided in 52 disciplinary sections. When someone receives their PhD diploma in France, they must apply to one or several sections of the CNU to receive official approval to become a public servant in the corresponding scientific fields. This approval is called **qualification**. Most members of Géographie-Cités are part of the 23<sup>rd</sup> (physical and human geography) and 24<sup>th</sup> (urban planning) sections.

**Individual Monitoring committee** : see page 20. As the State order reads, “the individual monitoring committee aims at supervising the PhD course in accordance with the doctoral charter and the training convention. It assesses working and training conditions, and research advances, through an interview with the PhD student. It gives advice and hands a report about the interview to the doctoral school director, to the student and to their supervisor. **It aims at preventing any form of conflict, discrimination or harassment.** Its composition and functioning are specified by each doctoral school board. Members of the committee must not be part of the student’s PhD supervisors. ”

PhD students need approval of their individual monitoring committee to renew their subscription to the doctoral school.

WARNING : the « comité de suivi » is called « comité de thèse » for EHESS PhD students (such committees usually are another thing, see below).

**Comité de thèse** : Unlike the individual monitoring committee, such committees are not mandatory. They can be constituted by the student and

their supervisors to discuss scientific subjects of interest, or research themes and methods they use to help them in their work. The role of a “comité de these” is purely scientific.

**ED / École doctorale** : PhD courses take place in a doctoral school. Doctoral schools can be a PhD student’s employer as providers of doctoral scholarships. Most PhD students in the laboratory are part of one of three Parisian doctoral schools: the École de Géographie de Paris (Paris 1), the École Doctorale 624 – Sciences des sociétés (Université Paris-Cité) or the École Doctorale 286 – Territoires, Sociétés, Développement (EHESS). Please refer to page 17 for more information.

**ESR** : (**l’Enseignement Supérieur et la Recherche**) : a common abbreviation to refer to the academic world of universities and public research organisations in France. Not to be confused with the **LPR** (**Loi de Programmation de la Recherche** or Act about the Programming of Research), enacted in 2020, that has sparked vivid criticism among the French scientific community.

**HAL** : “an open, interdisciplinary web archive that aims to record (and sometimes store) every scientific publication, or PhD thesis, or references to interventions, that were elaborated by any public or private university, laboratory or research organisation members in France and abroad” (according to the main webpage). Item recorded on HAL are then displayed on the “Publication” page of the laboratory’s website.

**HCERES** : The **Haut Conseil de l’Evaluation de la Recherche et de l’Enseignement Supérieur** (High Council for Research and Higher Education Assessment) is, according to [its own website](#), the “independent administrative authority that assesses every higher education and research organisation, or approves audits given by other authorities”.

An audit is conducted every five years in the laboratory. It is called the **quinquennal**, which is also the name of the project the laboratory has to provide for the next five-year session.

**HDR** : **Habilitation à Diriger des Recherches** (**Permission to Supervise Research**). A process of approval that is required to become a PhD supervisor. Candidates have to be granted it by the CNU, much as recent doctors need

approval to be hired as public servants. HDR makes one enable to access the higher status of research and teaching public servants : **Professeure des Universités, Directrice d'Etudes (at the EHESS) or Directrice de recherche elsewhere (CNRS, INED, INRAE)**. It requires candidates to gather all published works and to provide an original, consequent work that looks like a shorter PhD thesis. They usually apply about a decade after their PhD. Please note that if a PhD is supervised by two people, only one of them is required to have a "HDR". Someone close to obtaining it can also be given a temporary permission to supervise a student's work.

**Humathèque** : it is the main Campus Condorcet library. It gathers documentary funds of 50 different research organisations in one place.

[>> Click here to learn more about it <<](#)

**IG: The Institut de Géographie** hosts Paris-1 Geography section of its library, the CRIA library, and is where most Paris-1 geography lectures take place from the 3<sup>rd</sup> year of Licence onwards. You can reserve a working room in the building through the *Janus* tool. The IG building's address is 191 rue Saint-Jacques, 75005.

**LabEx: Laboratoire d'Excellence**. A type of funding organisation that was created to give more international visibility to the most successful French laboratories. Géographie-Cités is a partner of the "Dynamite" Labex, which gathers 19 research structures that share common subjects of interest in the fields of geography, urban planning, history, archaeology, sociology, anthropology, economics, law studies and philosophy. These subjects are centered around the notion of "territories". The Labex aims to work in partnership with private actors, planning organisations and regional administrations. To this aim, it hosts events all along the year ([see here](#)). LabEx can provide funding for PhD or postdoctoral contracts.

**LADYSS: DYnamiques Sociales et Recompositions de l'Espace Laboratory**. Links and formal partnerships exist between LADYSS and Géographie-Cités, which are neighbours in the Campus Condorcet and in the Olympe de Gouges building.

**MCF**: **Maîtresse de Conférences**, the lower grade of research and higher education public servants. As such, they are granted a specific status, which looks like the English-speaking world notion of professorship: they are paid by the State, and attributed a “poste” in an institution for a lifetime. To become a MCF, one needs to be first approved by the CNU after obtaining one’s PhD, and to be recruited by a university.

**ODG**: **Olympe de Gouges**. The name of a building located in the “Campus des Grands Moulins” (part of the Université Paris-Cité). A working room for PhD students (number 708) is available at 7<sup>th</sup> floor. The address of the building is Place Paul Ricoeur, 75013 Paris.

**PRAG**: **Professeure agrégée affectée au supérieur** (a public servant working for the Éducation Nationale with the higher status of “agrégée”, that is temporary working for a higher education establishment).

**PRODIG**: **Pôle de Recherche pour l’Organisation et la Diffusion de l’Information Géographique**. Several partnership exist between PRODIG and Géographie-Cités. PRODIG premises are located in the same buildings on the Campus Condorcet and in Olympe de Gouges. PhD students from both these laboratories associate to host PhD students’ meetings (see page 15).

**UFR**: **Unité de Formation et de Recherche (Research and Teaching Units)**. An official name for university departments, that organise high education from the Licence to the Masters Degree level. Géographie-Cités’ members who are also higher education teachers in universities are part of two distinct UFRs:

- Those from Paris 1 are part of the 8<sup>th</sup> UFR of Geography, which includes the École doctorale de Géographie de Paris, with members from PRODIG, the LADYSS and the école de Géographie physique of Meudon.
- Those from the Université Paris-Cité are also part of the Géographie, Histoire, Économie et Sociétés (GHES) UFR.

**UMR**: **Unité Mixte de Recherche (Mixed Research Unit)**. An administrative entity resulting from a contract of association between one or several research laboratories being part of a higher education institution or an autonomous

research institution with the CNRS (National Center for Scientific Research) » (according to the CNRS itself, loose translation). Géographie-Cités in itself is a “UMR”. “UMR” and laboratory are almost synonyms. They are commonly used to refer to Géographie-Cités itself (“the UMR”).

**UMS : Unité Mixte de Service (Mixed Assistance Unit).** An administrative entity, the status of which is very close to the UMR’s. Unlike them, their aim is to provide and to maintain hardware for other research units and to give assistance to them. For example, the **RIATE (Réseau Interdisciplinaire pour l’Aménagement, l’observation et la cohésion des Territoires Européens** or Interdisciplinary Network for European Territories Planning, Observation and Cohesion) has close ties with Géographie-Cités. Its main partners are the CNRS and the Paris-Cité Université.



Written by:  
Léa Christophe  
Camille Dabestani  
Antoine Gosnet  
Luc Guibard  
Maxime Guinepain  
Joséphine Lécuyer  
Anton Paumelle  
Natacha Rollinde

- 2022 -



**Géographie-cités**  
UMR 8504